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MEMORANDUM

TO: Every Lead/Senior Pastor of Every Local Church (including New Starts)

FROM: Phil Fuller, Superintendent

DATE: March 1, 2018

RE: (1) Oral Report at District Assembly
(2) Delegate Handbook Highlight

ORAL REPORT. Every year a highlight of the District Assembly is to hear the oral report of the pastor. The oral report of the pastor for 2018 will be as follows:

- Dr. David Busic is the presiding General Superintendent.
- Our theme this year, once again, is "The Door" based on 2 Cor. 2:12. The Apostle Paul writes, "Now when I went to Troas to preach the gospel of Christ and found that the Lord had opened a door for me." God is opening new doors for ministry to connect people with Jesus, the doorway to deliverance. (John 10:9 NKJV)
- We want every pastor to provide a 160 word written (in advance) (**due to the DRC by May 14, 2018**) which will be shared in a one minute (yes, sixty seconds!) report at the assembly. The report is to be a missional story that focuses on either: (a) a person who has been converted during the last 12 months by accepting Christ as Savior (the door to eternal life); or (b) tell about a new door of opportunity for launching a new congregation.
- Our people enjoy hearing from our pastors and there is value in the level of accountability involved. These reports are valuable to all of us and we are grateful. We value them so much that we are asking every pastor to follow this protocol established by our General Superintendent: to write your report in advance, send it to the DRC by the due date, and then to read the report, as written during the assembly when called upon. Failure to submit a written report could be reason for not being asked to give a verbal report at the assembly. Last year everyone, with just a couple of exceptions, did a fantastic job with this concern. [Learn more about speech rates <http://www.write-out-loud.com/speech-rate.html>.]

HANDBOOK HIGHLIGHT. Every pastor of every congregation is asked to provide a different 80-120 word written "Handbook Highlight" (topic is at the discretion of the pastor and is also **due to the DRC by May 14**) which will be included in the delegate handbook under the heading of each church. You are free to highlight any area of Church ministry you prefer in the *Handbook Highlight*.

Thanks so much for your careful attention to these two items!
Please do not hesitate to contact us at the DRC if we can be of help to you.

A handwritten signature in black ink that reads "Dr. Phil Fuller". The signature is written in a cursive, flowing style.

Dr. Phil Fuller
District Superintendent